

2025 FAOF Group Project Information—for Coordinator and participants

GROUP PROJECTS ARE GENERALLY DEFINED AS ITEMS MADE IN RESPONSE TO A GUILD CHALLENGE OR MADE DURING A GUILD WORKSHOP. Other group definitions are also possible.

There should be a minimum of 3 pieces in any group.

Each group project must have a coordinator. The coordinator is responsible for:

- 1) providing FAOF and participants with a group name
- 2) a written description of the challenge or workshop and a list of group members and the titles of their pieces. Any special information such as: winners in a challenge, name of workshop teacher, etc should also be included in the description.
The written description, group members, titles, etc. will be shown on a wall sign next to the entries. There is usually inadequate space to provide individual signs. There will only be ONE wall sign for the entire group—please number the individual listings which provides a key so that you can put a number next to the individual pieces.
- 3) **hanging the group project pieces in the space designated by the FAOF committee on Thursday morning November 6, 2025.** If you have a hanging plan by September 12, please include that with coordinator's submission sheet.

Coordinator should send all required information in parts 1 and 2 above in an email to Chris Deering (chris@toldme.com) by September 12, 2025.

Participants in a Group submit their entries using the same online form as they would for Individual entries. Group Participants are held to the same requirements as Individual Exhibitors.

The online form asks the artist to indicate whether the submission is for a Group or Individual entry, and to identify the group project you are submitting for. **Group projects have a non-refundable entry fee of \$5 per item.**

FAOF GUIDELINES:

- Individual pieces in a Group project can be for sale or not. If you intend to sell your Group entry piece, you must complete a W-9 form and get it to an FAOF committee member before the show begins. W-9 forms are available on FAOF website; if you have one on file from last year, you need not re-submit.
- The project piece will *not* count as your primary piece. Each person in a group project may submit 1 additional piece in the general exhibit, more if space permits.
- Each person with work in the show, even if only the group entry, is expected to work a 2.5 hour shift. If any work is for sale, a 2nd shift is required. Extra shifts are encouraged!

If a multi-piece group project is sold, the check will be written to and mailed to group coordinator for appropriate distribution to group members.

There must be a coordinator for any group; if there is no coordinator, entries are not eligible for the \$5 entry fee--items will be considered a standard entry, pay a \$10 fee, and will not necessarily be placed together in the show.