

# Boutique and Quilt Sales Application Form- Fine Art of Fiber 2019

(includes exhibit hall turning table and boutique quilts)

Show Dates: Thursday, November 7– Sunday, November 10, 2019

**Entry Deadline (must be received by): September 12<sup>th</sup>**

**\*\* IMPORTANT: SET-UP TIME-ONE DAY ONLY- WEDNESDAY, 11/6, 2PM – 8PM \*\*\***

Mail or give to: Roberta Levin, 1519 Hinman Ave 6S, Evanston, IL 60201

Questions? Text/Call 847-924-7495 or email TextileHeaven@gmail.com

\_\_\_\_\_  
Artist's name (and Business name if applicable)

\_\_\_\_\_  
Address

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip Code

\_\_\_\_\_  
Phone (cell)

\_\_\_\_\_  
(other)

\_\_\_\_\_  
(e-mail)

The IRS requires that we collect tax numbers and report sales. A W-9 will be included with your acceptance letter and **must be presented at check-in before you can set up.**

**On the back of this form,** describe the items you will be selling and indicate the **approximate number** of each type of item. List the **specific description of each display prop.** Items that are too large or visually distracting may have to be modified or eliminated. Tables and neutral cloths/skirts will be provided by the Botanic Garden.

**Volunteer shifts** will be assigned. You will be assigned **one 3¾ hour shift** (includes training time), but we **may assign another shift if needed.** Shift times are Friday, Saturday and Sunday 9:45-1:30 and 1:15-5:00. Additionally, there is a **new split shift-** Thursday 6:15-9pm PLUS one hour of Sunday teardown (one hour in addition to taking down your own booth) this equals 3¾ hours and you **must work both parts of the shift.**

**On the back of this form,** list the times you are available. You must select **at least three shifts** (see above) and **indicate first, second and third choice.** We will try but cannot guarantee your first choice.

**If you have physical limitations, please describe any special requests that you might have.**

**This application does not guarantee that you will be accepted into the Boutique. The Boutique chairs reserve the right to deny entry to anyone who fails to meet the obligations listed in the Boutique Guidelines. Space is limited. You will be notified by the end of September if you have been accepted. Your boutique ID (needed for tags) will be included in the acceptance document. You may only use standardized FAOF price tags.**

**WAIVER:** Every reasonable precaution will be taken to safeguard art works while at the Fine Art of Fiber. The Illinois Quilter's Guild, North Suburban NeedleArts Guild, and the Chicago Botanic Garden, its staff and volunteers are not responsible for accidental loss, damage of any kind, and/or theft. Payment will be from receipts only.

Signing below indicates that you have read and understand the above rules and the rules listed in the Boutique Guidelines document. We will not consider any unsigned applications.

\_\_\_\_\_  
Artist's Signature, Date

I am a Member of: IQI  NSNG  Both

I need a parking pass for the Garden  YES  No