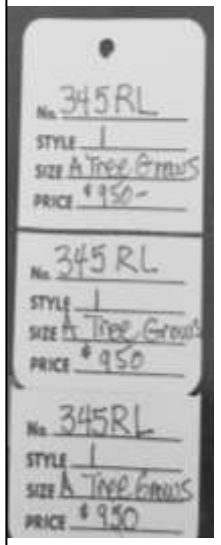
FAOF Exhibit Sales Inventory Sheet- For pieces exhibited in show only

***Vendor's** Assigned ID _____ **Vendor's Name**_____ **Page #** ____ **of** ____*

Stock #	*Name of Quilt*	*Price*	OFFICE USE ONLY *Day Sold*	*Buyer Name*	*Buyer phone*

3-part Green Tag Instructions (do not use yellow boutique tags for exhibit pieces)

No. = Your vendor ID
Style = The stock # of this piece, same as the number on this inventory form.
Size = Name of piece (The first 3 or 4 words of the exact title you submitted for your exhibit card)
Price=must agree with price on your entry form.



Please note: Inventory sheets should be done in triplicate. You should bring two copies to check in. You should keep a third copy for your records.

Each item you wish to sell must have a stock number in ascending order; e.g., 1,2,3. (Note, if you are also a boutique vendor, please don't duplicate stock numbers from your boutique/quilt sales inventory sheet)

Each item must have a required green 3-part tag attached securely. If the tag falls off or can't be read, your item can't be sold. The tag should be completed as described above.

Items that are not properly tagged and listed on inventory sheets will not be accepted. Thanks for your cooperation in making this event run smoothly.

The IRS is requires that all participants fill out a W-9 with their tax ID number. A copy was included with your acceptance letter and must be turned in when you check in and before you can set up. It must include company, name & tax ID *or* name & social security number. Forms must be signed.

Member of: IQI ____ NSNG ____ Both ____